



# PAYING A BALANCE DUE

651-287-0187

prepareandprosper.org

The tax filing deadline for 2021 returns is April 18, 2022. If you have a balance due, you should file your return by that date even if you cannot pay in full to avoid a failure-to-file penalty. Payments of any size, made by the due date, will reduce penalties and interest for late payment. Payments are due by the filing deadline even if you file for an extension.

If you can pay your balance due by the tax deadline, you have three options making a payment. Please make a choice below.

\_\_\_\_ I will make a payment online with a bank account, debit card, or credit card (charges apply for debit or credit card payments.)

\_\_\_\_ I will make a payment by check or money order with a payment voucher.

\_\_\_\_ I want to pay when filing my tax return using direct debit from my bank account for the full payment amount. *(Complete additional authorization information below.)*

I authorize a withdrawal of \$ \_\_\_\_\_ (*amount owed*) on \_\_\_\_\_ (*date*) for payment of my federal taxes owed. *Date of withdrawal can be set between the current date and April 18, 2022.* The direct debit should come from this account:

\_\_\_\_ Withdraw from the checking or savings account listed on my tax return.

\_\_\_\_ Withdraw from a different account:

Routing number \_\_\_\_\_ Account number \_\_\_\_\_

Is the account a checking account or a savings account? \_\_\_\_\_

*To authorize direct debit for a Minnesota tax payment, sign Minnesota Form BANK in addition to signing below.*

Please sign to confirm your tax payment choice.

\_\_\_\_\_  
Signature of the taxpayer

\_\_\_\_\_  
date

\_\_\_\_\_  
Signature of the spouse

\_\_\_\_\_  
date

## ADDITIONAL PAYMENT INFORMATION:

**Online payments** can be completed on the IRS or Minnesota Revenue websites. There is a fee for debit card or credit card payments. There is no fee for a withdrawal from a bank account.

- For federal tax payments, visit: [www.IRS.gov/payments](http://www.IRS.gov/payments)
- Form Minnesota tax payments visit: [www.revenue.state.mn.us/make-payment](http://www.revenue.state.mn.us/make-payment)

**Check or money order payments** can be mailed or dropped off at an IRS Taxpayer Assistance Center or the Minnesota Revenue office. Include a payment voucher with your payment.

- For federal payments, make checks payable to U.S. Treasury. Mail to: Internal Revenue Service, P.O. Box 931000, Louisville, KY 40293-1000
- For Minnesota payments, make checks payable to Minnesota Revenue. Mail to: Minnesota Department of Revenue, P.O. Box 64054, St. Paul, MN 55164-0054

If making your tax **payment causes a financial hardship**, or to learn more about your payment options, contact one of these Low-Income Taxpayer Clinic organizations:

- Mid Minnesota Legal Aid - 612-334-5970
- University of Minnesota Law School - 612-625-5515